



**APPLICATION FORM  
FOR THE ICHS ALUMNAE SCHOLARSHIP**

*This application is to be accompanied by a **LETTER OF UNDERTAKING** stating your intention to serve at your Alma Mater as stated in Subsection II(2), letter of recommendation from the school and one recent photograph of the applicant.*

**Kindly indicate (in the box provided) the scholarship you are applying for:**

**ICHS Alumnae Scholarship**  
*Sponsored by the ICHS Alumnae Jamaica and New York Chapters*

**ICHS Monica Wright Education Grant**  
*Sponsored by the Wright Sisters*

**ICHS Hall of Fame Scholarship**  
*Sponsored by the ICHS Alumnae Hall of Fame*

**NAME**.....

**ADDRESS**.....

**e-mail**..... **TELEPHONE NUMBER**.....

**DATE and PLACE OF BIRTH**..... **YEAR GRADUATED FROM ICHS**.....

**FAMILY MEMBERS:**

FAMILY MEMBER'S NAMES	AT HOME		OCCUPATION Position, Place of Work and Address	DATE OF BIRTH
	YES	NO		
<b>MOTHER:</b>				
<b>FATHER:</b>				
<b>SIBLINGS:</b>				

**ACADEMIC QUALIFICATIONS** (*start with most recent*):

YEAR	NAME OF INSTITUTION	SUBJECTS	AWARDS

**EXTRA-CURRICULAR ACTIVITIES:**.....

**WORK EXPERIENCE:**.....

**INFORMATAON ON THE INSTITUTION APPLIED:**

**Name of Institution** :.....

**Course of study to be pursued** :.....

**Year of Admission** :..... **Length of Study:** .....

**Approximate amount of money needed for the scholarship:** \$.....

I declare that the information given is true and accurate.

.....  
*Signature of Applicant*

.....  
*Date of Application*

**Send application to:  
The Principal ICHS or The Scholarship Committee, ICHS Alumnae Association  
152 Constant Spring Road, P.O. Box 1654, Kingston 8**

Applications are invited for Scholarships to be offered by the ICHS Alumnae Association in conjunction with the Jamaica and New York Chapters, the Wright Sisters, and the Hall Of Fame. The ICHS Alumnae Scholarship holder is to pursue full-time course of study at the University of the West Indies (UWI), the University of Technology, Jamaica (UTECH) or other local tertiary level institutions. The holder of the ICHS Monica Wright Education Grant is to pursue full-time course of study in education at named institutions.

### I. QUALIFICATION

1. Candidates should have attended the Immaculate Conception High School for at least 5 years and be a graduate. She is expected to possess the necessary passes from the Caribbean Examination Council (CXC) and the University of Cambridge (General Certificate Examination - GCE, 'O' and 'A' Levels) to qualify for entry into the relevant tertiary level institutions. Presentations of the relevant documentation to show proof of standing and acceptance by the relevant institutions is necessary.
2. Candidates are to demonstrate a need - that is they should not have the wherewithal to pay/fund their further education.
3. The recipients of this scholarship can be holders of other such scholarships or awards.
4. Candidates must be a Jamaican national and resident in Jamaica.
5. Candidates should be of good character, possessing leadership qualities.

### II. REGULATIONS

1. The holder of the scholarship shall normally pursue the course of study named in the application form and approved by the donors and if any alteration of that course of study is made without their approval they may direct that the scholarship be withdrawn.
2. The scholarship holder will be required to serve at her Alma Mater either during or on completion of the course of study for a total of one year. The service will be administered by the Scholarship Committee.
3. The scholarship will be tenable at the University of the West Indies, University of Technology, Jamaica (UTECH) or any other approved tertiary level institutions locally.
4. The scholarship is tenable only in Jamaica. If the course of study requires the candidate to go to a campus or site other than in Jamaica for a period of time, funding will continue to be given in Jamaican currency only and a limit will then be placed on the level of funding to the recipient.

### III. MONITORING

1. For the scholarship to be continued from year to year the recipient is required to:
  - (a) perform well academically and submit to the Scholarship Committee of the ICHS Alumnae Association an approved Grade Transcript sheet (per semester or annually as the case may be.) The continuance of the scholarship is dependent on academic performance; and
  - (b) not break the course of study, that is the course of study must be done in consecutive years. If the candidate is not able to continue the programme of study, the scholarship will be terminated immediately unless prior approval is obtained from the committee.

### IV. VALUE OF THE SCHOLARSHIPS & GRANTS

The scholarships shall be for the duration of the course of study and should not exceed three (3) consecutive years up to a maximum as determined by the ICHS Alumnae Association. Specifically,

- a) **ICHS Alumnae Association Scholarship** and the **Hall of Fame Scholarship** shall be up to a maximum determined by the Committee from year to year.
- b) The **Monica Wright Education Grant** will be for 3 consecutive years for the amount of US\$1,000.00 per annum at a teacher's college.
- c) **Grants** are available for students in need, on the recommendation of the Dean at the relevant tertiary institutions. Students already benefiting from ICHS scholarships or awards or other grants will not be eligible for the grant(s). These grants are to be dispersed at the sole discretion of the ICHS Alumnae Association Scholarship Committee in consultation with the ICHS Alumnae Executive.

### V. SELECTION

The Applicant(s) for the scholarship shall be selected initially by a Committee comprising the Principal, Vice Principals and Grade Coordinator and teachers in her final years at ICHS.

The short-listed person (s) shall be required to attend an interview with the ICHS Alumnae Association Scholarship Committee and the Principal (and or nominee) who will make the final selection.

### VI. APPLICATION

Applicants may be nominated by the Principal and Vice Principals of The ICHS. They are however, required to fill out the application form and will be required to attend an interview with the Scholarship Committee.

Applicants are to apply in writing. Application Forms are available at:

- The Immaculate Conception High School (ICHS) Office; or
- The Immaculate Conception High School Alumnae Scholarship Committee.

Completed application forms should be **submitted by JUNE 30** to:

The ICHS Alumnae Association Scholarship Committee  
 The Principal ICHS  
 152 Constant Spring Road,  
 P.O. Box 1654, Kingston 8, Jamaica.